

User Agreement

Holy Trinity Anglican Church is a faith-based charitable organization. It is a parish of the Diocese of the Arctic in the Anglican Church of Canada. The mandate of this parish is “to know Jesus Christ and to make him known to the community.”

All church facilities are owned by the Diocese of the Arctic. This church or the Diocese reserves the right to allow these premises to be used only by individuals or groups who are compatible with the goals and values of the Diocese of the Arctic. In the case of a conflict between congregational usage and an outside user group, we reserve the right to give priority to congregational usage.

The Church’s Responsibilities:

1. To clearly communicate with users about the expectations that the church has for users of its facilities.
2. To ensure that facilities are safe and properly functioning.
3. To provide clear operating instructions about security, electrical and mechanical systems in the building.
4. To ensure that users who have arranged to use the space can do so with minimal disturbance or interference.

The User’s Responsibilities:

1. To give sufficient notice when requesting use of the facilities.
2. To keep facilities tidy and in good repair. This includes removing any food, beverages and garbage, and cleaning up any messes.
3. To make sure lights are turned off, outside doors are locked and alarm armed at the end of your visit.
4. To identify any repairs or maintenance matters that has been observed during the use of the facilities.

Cost of Operating Church Facilities:

The cost for operating the church for one day averages \$250. Users are encouraged to provide a donation to assist with the operating costs. NOTE: Donation cheques can be made payable to Holy Trinity Anglican Church.

User’s Application and Declaration:

I hereby acknowledge that the facilities for which I am seeking permission to use are otherwise used for religious purposes, and I will not allow activities to take place during such usage which would be considered inappropriate according to the stated mandate of Holy Trinity Anglican Church, and I hereby accept responsibility to take proper care of the facilities while using them.

Name & Phone Number (for contact person) _____
Organization _____

Signature: _____
Date: _____